

Application and Selection Process for Chair or Co-Chairpersons for INHED.

The current INHED chair has indicated his intention to step down as chair of INHED from November 30th 2022. The INHED board has approved the following process to replace the INHED leadership position.

1. A call for expressions of interest to become a chair/co-chair of the INHED board will be circulated to all current and past INHED board members and to the mailing list of health professions educators who have consented to receive communication from INHED.
2. Expressions of interest will be submitted via e-mail and should include the following details:
 - a. **The applicant's name.** (Applicants may choose to submit a joint application with two applicant names on the form indicating their intention to be considered as a joint co-chair application. If successful, the applicants will be appointed jointly as co-chairs.)
 - b. **The applicant's, (or applicants'), primary affiliations.**
 - c. **The applicant's current and past educational roles.**
 - d. **A brief rationale** outlining why the applicant(s) would like to undertake the role and what they would like to achieve as chair or co-chair of INHED.
3. **Expressions of interest should be sent to the INHED administrator at info@inshed.ie on or before October 30th**
4. Expressions of interest will be adjudicated by a selection panel consisting of two former INHED board members supported by the current INHED chairperson. Desirable characteristics include:
 - a. Current or previous participation in leading or facilitating INHED activities e.g. participation in the INHED board, leading an in INHED Special Interest Group.
 - b. Part or full-time affiliation to a health professions education school, college, regulatory body or scholarly journal.
 - c. Current or previous involvement in leading or delivering health professions education.
5. The selection process will involve scrutinising the expressions of interest and ranking them according to desirable criteria and the best fit with the current and future needs of the INHED organisation. The ranked recommendations of the selection committee will be reviewed and approved by the INHED board. Applicants will be informed of the decision within two weeks of the closing date for applications on October 30th.

Handover: All applicants should understand that the current INHED chairperson will continue in an ex officio role to support and advise the incoming co-chairs until they feel sufficiently informed to independently take over all roles and functions of the INHED chair.