



Irish Network of Healthcare Educators (INHED)  
Minutes of Annual General Meeting (AGM)  
Annual Scientific Meeting of INHED  
May 22<sup>nd</sup> 2025 – University College Cork

Attended:

Deirdre Bennett (UCC, Co-Chair), Jason Last (UCD, Co-Chair), Aine Ryan (RCSI), Aislinn Joy (UCC), Anel Wiese (UCC), Catherine Sweeney (UCC), Claire Poole (TCD), Clare Conway (UL), Emma O'Neill (UCD), Enda O'Connor (TCD), Helena McKeague (UL), Judith Strawbridge (RCSI), Leonie Heskin (UCC), Niamh Coakley (UCC), Patricia Ging (ATU), Peter Cantillon (University of Galway), Rhian Fitzgerald (UCC), Rosemary Geoghegan (University of Galway), Sarah Harvey (UL), Siobhan Davis (TCD).

1. Attendees were welcomed and the minutes of the 2024 AGM were presented for approval. **Approved**
2. The UCC organising committee were recognised by JL and thanked for 2025 conference delivery. **Noted**
3. Revised INHED Executive Committee terms of reference were circulated in advance. Purpose, membership, officers, ways of working and executive committee member responsibilities were outlined. **Approved**
4. Committee Membership Update
  - a. New committee members and their respective HEA affiliations and disciplinary connections were presented. **Approved**
  - b. A new advisory committee was proposed to be formed for those who have served on the executive and would like to remain connected for the purpose of providing strategic advice. Nominations to occur following the AGM. **Chairs to Action**
  - c. Operational support areas for members were disclosed although final distribution of executive members to specific areas was to be finalised following the AGM. **Chairs to Action**
  - d. Proposed affiliation of special interest groups were noted. Final distribution following AGM. **Chairs to Action**
5. Financial Status Update:
  - a. Total income in 2024 was €37,955.50 including grant income for distribution.

- b. Total expenditure in 2024 was €49,418.33
- c. It was noted that the level of expenditure has surpassed income and that the AGM has now become even more important as a mechanism to cover the conference costs but also the running expenses of INHED.
- d. There followed a discussion regarding the best mechanisms to ensure the AGM/ ASM is capable of generating sufficient funds. The need for new signatures for INHED banks accounts was noted. **Chairs to Action**
- e. Closing (€14,646.78) and opening (€26,109.61) balances were discussed.
6. INHED Grants were discussed:
  - a. 2023/24 RIME and HPERG grant awardees were outlined.
  - b. 2024/25 RIME and HPERG grant awardees were announced as:
    - i. Anne Browne, University of Galway (RIME)
    - ii. Sean Dinneen, University of Galway (RIME)
    - iii. Alan Maddock, Royal College of Surgeons in Ireland (RIME)
    - iv. TakYing Louise Ko, University College Dublin (HPERG)
    - v. Celine Marmion, Royal College of Surgeons in Ireland (HPERG)
  - c. It was noted that INHED will be reviewing grant awardees over the previous years to ensure there has been a final presentation and report.
7. The next INHED AGM and ASM location for 2026 was announced to be the University of Galway.
8. Attendees were once again thanked for their interest and support.